

***ANNUAL PROCUREMENT PLAN FOR 2019-20**
(under Rule 8 & 9 of the Public Procurement Rules 2004)

Name of the Procuring Agency

Universal Services Fund Co. (USF)

Admin Procurements

1	2	3	4	5	6	7	8
Sr. No.	Name of Procurement (Description)	Allocated Budget	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
1	Stationery	840,000	Competitive Bidding	Already Done	Already awarded	Already Done	
2	Printing and Photocopying	150,000	Petty Purchases / Quotations	ASWR	ASWR	ASWR	
3	Office Supplies	50,000	Petty Purchases / Quotations	ASWR	ASWR	ASWR	
4	Rental- Plants	50,000	Petty Purchases / Quotations	Dec-19	Jan-20	Jan-21	
5	Insurance	2,500,000	Direct Contracting (NICL)	Already Done	Aug-19	Jun-20	
6	Rental - Vehicles	8,207,800	Competitive Bidding	Already Done	Already Done	Already Done	
7	Repair & Maintenance (Building, Furniture & Fixtures, Machine & Appliances)	300,000	Competitive Bidding	ASWR	ASWR	ASWR	
8	Repair & Maintenance (Official Vehicles)	500,000	Direct Contracting / Competitive Bidding	ASWR	ASWR	ASWR	
9	Furniture & Fixtures	360,000	Competitive Bidding	Sep-19	Oct-19	Oct-19	
10	Uniform	640,748	Petty Purchases / Quotations	Sep-19 / Mar-19	Oct-19 / Apr-19	Oct-19 / Apr-19	
11	Security Guards	5,200,000	Competitive Bidding	Already Done	Already Done	Already Done	

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget will be released.

** Procurement method means open competitive Bidding / Petty Purchases / Quotations / Direct Contracting / Negotiated Tendering.

***ANNUAL PROCUREMENT PLAN FOR IT SECTION 2019-20**

(under Rule 8 & 9 of the Public Procurement Rules 2004)

Name of the Procuring Agency

Universal Services Fund Co. (USF)

IT Procurements

1	2	3	4	5	6	7	8
Sr. No.	Name of Procurement (Description)	Estimated Cost	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
1	MS Exchange Server Certificate (SSL / COMODO)	40,000	Quotations	Aug-19	Aug-19	Aug-19	Completed
2	ERP Software	27,975,715	Tender	Jul-19	Sep-19	Mar-20	In Process
3	Sheedfed Scanner	150,000	Quotation	Jul-19	Aug-19	Aug-19	Completed
4	LED For GIS 40 inch	50,000	Quotation	Aug-19	Aug-19	Aug-19	Completed
5	LCD Display 24 inch	25,000	Quotation	Aug-19	Aug-19	Aug-19	Completed
6	Repair & Maintenance (Computer Related Items, Comm System)	800,000	Petty Purchases / Quotations	Three Quotations	Q1, Q2, Q3 & Q4	July-19 To June-20	
7	Android Tablet's for Board Members	430,000	Tender	Aug-19	Sep-19	Sep-19	In Process
8	Data Backup Site for USF Official Data	700,000	Tender	Aug-19	Sep-19	Sep-19	In Process
9	SLA Cannon Photocopier	25,000	Direct	Aug-19	Sep-19	Sep-19	In Process
10	3 years warranty extension of 9 TEMS sets & TEMS Director with Google Maps purchased last year.	4,000,000	Direct	Aug-19	Sep-19	Sep-19	In Process
11	Laptops / Equipment Purchase for USF Office	3,450,000	Tender	Oct-19	Oct-19	Nov-19	
12	SAN Storage 2 TB (Upgrade Required)	200,000	Direct	Dec-19	Dec-19	Dec-19	
13	VERITAS Backup Executive License Renewal for 2 TB	150,000	Quotation	Jan-20	Jan-20	Jan-20	
14	Web Hosting for (www.usf.org.pk)	32,000	Quotation	May-20	May-20	May-20	
15	Symantec Antivirus Renewal / Addition (Licenses)	160,000	Quotation	Mar-20	Apr-20	Apr-20	
16	Telephone Exchange PABX Annual Maintenance SLA	120,000	Direct	Jun-20	Jun-20	Jun-20	

17	MS Office 365 Renewal Licenses + Addition (50 + 10)	1,500,000	Direct Renewal	Apr-20	Apr-20	Apr-20	
18	Web Hosting for (www.ictforgirls.org.pk)	35,000	Quotation	Apr-20	Apr-20	Apr-20	
19	WebHosting for (www.lmsusf.org.pk)	22,000	Quotation	Mar-20	Mar-20	Mar-20	

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