

***ANNUAL PROCUREMENT PLAN FOR 2018-19**
(under Rule 8 & 9 of the Public Procurement Rules 2004)

Name of the Procuring Agency

Universal Services Fund Co. (USF)

1	2	3	4	5	6	7	8
Sl. No.	Name of Procurement (Description)	Estimated Cost	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
1	Stationery	1,100,000	Competitive Bidding	Already Done	Jul-18	Jun-19	
2	Printing Stationery	50,000	Petty Purchases / Quotations	Jan-19	Jan-19	Jan-19	
3	Office Supplies	140,000	Petty Purchases / Quotations	Sep-18	Sep-18	Sep-18	
4	Rental- Plants	32,000	Petty Purchases / Quotations	Already Done	Already awarded	Jun-19	
5	Insurance	2,000,000	Direct Contracting (MCL)	Already Done	Jul-18	Jun-19	
6	Rental - Vehicles	6,355,000	Competitive Bidding	Jul-18	Aug-18	Jun-19	
7	Repair & Maintenance (Furniture & Fixtures, Machine & Appliances)	1,550,000	Competitive Bidding	July 18	Aug 18	Aug 18	
8	Repair & Maintenance (Official Vehicles)	800,000	Direct Contracting (Toyota / Suzuki Motors)	Sep-18	Sep-18	Sep-18	
9	Furniture & Fixtures	1,500,000	Competitive Bidding	Jul-18	Aug-18	Aug-18	
10	MS Exchange Server Certificate (ESL / COMODO)	40,000	Quotations	Aug-18	Aug-18	Aug-18	
11	ERP Software	6,000,000	Tender	Jul-18	Sep-18	Mar-19	
12	SIS & P&T Softwares	30,313,000	Tender	Jul-18	Aug-18	Sep-18	
13	Repair & Maintenance (Computer Related Items, Comm System)	1,000,000	Petty Purchases / Quotations	Three Quotations	Q1, Q2, Q3 & Q4	June-18 To June-19	
14	Sheetfed Scanner	200,000	Quotations	Aug-18	Aug-18	Aug-18	
15	WiFi AP's Printer for Legal Department Desktop machines (Receptions) Desktop for GIS LED for SM QAM	500,000	Tender	Jul-18	Aug-18	Sep-18	
16	GPS Devices for QAM	180,000	Quotations	Aug-18	Aug-18	Aug-18	
17	Audio Conferencing Unit for Conference Room	100,000	Quotations	Sep-18	Sep-18	Sep-18	
18	Canon photocopier SLA	25,000	Direct	Aug-18	Aug-18	Aug-18	
19	MS Windows Server License 2016 MS Exchange License 2013	230,000	Tender	Oct-18	Oct-18	Nov-18	Will be discussed if needed now
20	1-SLA with TechAccess for 1 year 2-Huawei Firewall License and support for 1 Year 3-IBM Servers & SAN Storage Support for 1 Year 4-APV 10 KVA Support for 1 Year	2,120,000	Direct	Oct-18	Oct-18	Oct-18	
21	1-Semi Rugged Laptops (8) 2-Executive Laptops (1) 3-Standard Laptops (5) 4-SAN Storage 6 TB (Upgrade Required)	2,620,000	Tender	Oct-18	Oct-18	Nov-18	
22	High end SIP Telephone sets for management	150,000	Direct	Nov-18	Nov-18	Nov-18	
23	VERITAS Backup License Renewal	100,000	Quotations	Jan-19	Jan-19	Jan-19	
24	Symantec AntiVirus License Renewal	120,000	Quotations	Apr-19	Apr-19	Apr-19	
25	Office 365 License renewal & Addition	1,000,000	Quotations	Jun-19	Jun-19	Jun-19	
26	SLA for PBX Renewal	95000	Direct	Jun-19	Jun-19	Jun-19	

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget will be released.

** Procurement method means open competitive Bidding / Petty Purchases / Quotations / Direct Contracting / Negotiated Tendering.